



Vermont Association of Snow Travelers, Inc.
 26 Vast Lane
 Barre, VT 05641
 T 802.229.0005 • F 802.223.4316
 www.vtvast.org

VAST Trail Signing Reimbursement Request

Project Number

(A project number will be assigned upon approval)

The following affiliated snowmobile club of the Vermont Association of Snow Travelers, Inc. is applying for reimbursement for installation and removal of trail signs on the Statewide Snowmobile Trail System (SSTS).

Club Information

Club _____ Date _____

Club Address _____

Town, State, Zip Code _____ County _____

#1

Miles of Corridor Trail Signed: _____ X \$5.00 Per Mile = \$ _____

Signature of Applicant: _____

I, the above signed verify that to the best of my knowledge the clubs trails were signed using trail signs that are designated in the latest edition of the VAST Guidelines for Snowmobile Trail Signing & Placement.

Special Signing

Special Signs: If approved and funds are available, specialty signs will be cost shared with the club at 50% of the original cost of the signs. VAST clubs will be reimbursed under the Signing Reimbursement Program after the spring of the current VAST fiscal year. In order for the reimbursement to be considered, all invoices must be submitted at the time of the application.

The following criteria will be considered when granting the club's request for special signing:

- Request from landowner
- Location of Sign (corridor, secondary)
- Contents of Sign
- Cost of sign

Number of Special Signs Purchased: _____

Type & Content of Signs

(Invoice must be attached and must include sign dimensions & material type)

Wording: _____

Why were signs installed? _____

#2

Total Cost of Special Signs: _____

TOTAL AMOUNT REQUESTED: #1 + #2 = \$ _____

Field Inspection

This application has been reviewed and approved for the above named club for installing and removing the necessary trail signs on the Statewide Snowmobile Trail System.

Applications must be at the VAST office by June 1st!

County Trails Coordinator Signature: _____ Date: _____

For Office Use Only

This application has been reviewed and approved for the above named club for installing and removing the necessary trail signs on the Statewide Snowmobile Trail System.

VAST/SSTP Project Number: _____ County: _____

Project Estimated Cost: \$ _____ Funding Allotted: \$ _____

Approved by VAST Trails Administrator: _____ Date: _____



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VAST Trail Signing Reimbursement Instructions

Trail signing Reimbursement Request (Revised 4/2012)

Proper and adequate trail signing is an important factor in trail safety and providing members with information, which will enhance their riding experience on the Statewide Snowmobile Trail System. This trail signing policy has been adopted to help clubs enhance their trail signing efforts.

1. Local VAST clubs are responsible for placing and removing trail signs on VAST trails within their area of responsibility. Signs should be placed in accordance with the outline set forth in the latest edition of the VAST *Guidelines for Snowmobile Trail Signing & Placement*.
2. As part of new trail construction, clubs may receive their initial signing needs from the VAST Trails Administrator at no charge. Maintenance/upkeep will be by normal cost share procedures.
3. Special Signs- If approved and funds are available, specialty signs will be cost shared with the club at 50% of the original cost of the signs. VAST clubs will be reimbursed under the Signing Reimbursement Program after the spring of the current VAST fiscal year. In order for the reimbursement to be considered, all invoices must be submitted at the time of the application. The following criteria will be considered when granting the club's request for special signing:
 - Request from landowner
 - Location of Sign (corridor, secondary)
 - Contents of Sign
 - Cost of sign
4. Clubs may be reimbursed at the rate of \$5 per mile for placing trail signs to the extent that funds for this purpose are budgeted.
5. Reimbursement will be made after trail signs and stakes have been installed and verified by the County Trail Coordinator.
6. Submittal of this application shall be no later than **June 1st** of each year following the snowmobile season. Clubs may be denied their request if their trails aren't properly signed according to the VAST *Guidelines for Snowmobile Trail Signing and Placement*, latest edition.
7. In some areas, trail signs may be left in place in the off season at the landowner discretion.
8. County Trail Coordinators will provide updated mileage for each club.